

INDESIGN CC LEVEL 2

1 – day course

Course Code: 92024

COURSE DESCRIPTION

In this course, you will learn advanced InDesign techniques to enhance the look and functionality of your documents. Using Adobe InDesign, you can create interactive documents and export them for viewing in a web browser with various features such as buttons, page transitions, movies and audio files, hyperlinks, and animation. You have the ability to assign color profiles and establish print presets. In creating longer documents, you'll be able to include such features as a table of contents, footnotes, cross-references, and an index.

PREREQUISITES

Adobe InDesign CC: Level 1 or have the equivalent knowledge.

COURSE OBJECTIVE

Upon successful completion of this course, students will be able to:

- Prepare documents for multiple formats.
- Manage advanced page layouts.
- Manage styles.
- Build complex paths.
- Manage external files and create dynamic documents.
- Manage long documents.
- Publish InDesign files for other formats and customize print settings.

COURSE CONTENT

LESSON 1: PREPARING DOCUMENTS FOR MULTIPLE FORMATS

Build Layout Versions; Link Content

LESSON 2: MANAGING ADVANCED PAGE ELEMENTS

Create Repeating Content; Change Text Layouts; Create Transparency; Anchor Objects and Manage a Library

LESSON 3: MANAGING STYLES

Import Styles from Microsoft Word Documents; Manage Styles

LESSON 4: BUILDING COMPLEX PATHS

Create Bezier Paths; Create Clipping Paths; Create Compound Paths

LESSON 5: MANAGING EXTERNAL FILES AND CREATING DYNAMIC DOCUMENTS

Import External Files; Create Document Sections; Insert Text Variables; Create Interactive Documents

LESSON 6: MANAGING LONG DOCUMENTS

Create a Book; Build a Table of Contents; Create Hyperlinks and Cross-References; Generate an Index and Insert Footnotes

LESSON 7: PUBLISHING INDESIGN FILES FOR OTHER FORMATS AND CUSTOMIZING PRINT SETTINGS

Export PDF Files for Print; Export Interactive PDF Files and Files for Animation; Export Files for the Web; Manage Colors; Preview the Print Output; Create Print Presets